

SOUTH WEST
|:music

SCHOOL

SCHOLARSHIP PACKAGE

2011-2012 School Year

Dear Student and Parent(s):

South West Music School is committed to bringing quality music education to everyone, regardless of their ability to pay. We are honored to be able to continue the scholarship program.

Scholarships are offered to students based on the following:

- Need, as determined by the financial questionnaire in this package;
- Potential ability, as determined by teacher's recommendation; and
- Student's interest, as determined by the student essay.

If we do not receive your **complete** scholarship package by **October 1, 2011**, you will not be considered for a scholarship for the year. A complete scholarship package consists of:

- The financial questionnaire in this packet;
- The teacher evaluation form, as explained further in this packet;
- The student essay, as explained further in this packet;
- A completed registration form (either register online or download our form from our website and mail it in); and
- A minimum payment, as explained further in this packet.

It is the policy of South West Music School not to provide full scholarships to any student. The maximum scholarship we will provide is 50% of tuition. The remaining 50% must be paid according to the policies set forth in our registration materials and on our web page.

Mail your completed package to the address at the bottom of this page, addressed to "Scholarship Committee." If you have any questions about this scholarship package, our procedures, or our 501(c)(3) status, please do not hesitate to contact us by mail, phone, or email:

South West Music School
P.O. Box 199
Beaverton, OR 97075-0199
(503) 292-4430
www.swmusicschool.org

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2011-2012 School Year

Step-by-Step Instructions

1. Financial Questionnaire

Two of the questions refer to your 2010 Federal Income Tax form. If you did not file this year because you did not earn enough, enter "\$0" for taxable income. If you did not file for another reason, please explain in the room provided. Otherwise, additional information is not necessary. The purpose of this form is to compare "apples to apples" in making our scholarship decisions. South West Music School will not share this financial data with anyone, and we will keep these forms highly secure.

2. Teacher Recommendation Form

The first page is for you to complete and return with your application materials. The second page is for the teacher. We recommend you fill out the first two lines (student's name and teacher's name), and you may wish to provide him or her with an envelope addressed to us.

If you are still in contact with your prior year's teacher, this would be the best option. If you are home-schooled, you may use another adult with whom you have had a teaching relationship other than the parent. Consider a daycare provider, a Sunday school teacher, a sports coach, or a boy scouts or girl scouts leader.

3. Student Essay

This essay is judged according to the student's age. A younger student is not expected to write as much or as proficiently as an older student. The essay should be in the student's own words, **not** by the parent. Please provide a statement explaining why you want to take music lessons. Older students, talk about your past musical experiences. You may use a computer or a typewriter, or hand-write your answer. The answer can be as short as a sentence or two from younger students, and should be no more than one page.

4. Registration

If you have not already registered, please either do so online or mail in a completed registration form. You may download the form from our web page as found on the cover letter of this packet. If you have registered, we will match your registration with the scholarship materials.

5. Partial Payment

If you did not include payment with your registration, please include a check or money order made out to South West Music School for a **minimum** of \$25. This amount will be applied to your tuition, whether you receive a scholarship or not. Refunds are granted according to our refund policy as indicated in our registration materials and on our web page.

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music

SCHOOL

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2011-2012 School Year
Teacher Recommendation
Student Portion

Instructions to Student: Please fill out this page and return it to us. Then provide the next page for your teacher.

Student's Name _____

Teacher's Name _____

Your grade while with this teacher _____

School and Phone Number _____

How many years were you with this teacher?

Any other relevant information:

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2011-2012 School Year

Teacher Recommendation

Student's Name _____

Teacher's Name _____

Instructions to Teacher: The student named above is applying for a scholarship from South West Music School. Part of this application process includes a teacher evaluation. Please provide the following information to the best of your ability, and mail this completed form to South West Music School, P.O. Box 199, Beaverton, OR 97075-0199. We need to receive the form before **October 1, 2010**. You can find out more about us at www.swmusicsschool.org. Feel free to call us at (503) 292-4430 if you have any questions.

In what capacity do you know the student? (i.e., public grade school teacher, day care, etc.)

If you teach a specific subject, what subject is that?

How long have you known this student?

Please comment on the student's classroom participation as well as you are able. If you are a music teacher, please comment specifically on music ability (pieces completed, etc.). Use the back of this form if necessary.

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SCHOLARSHIP PACKAGE

2011-2012 School Year

IS YOUR PACKAGE COMPLETE?

- Financial Questionnaire**, signed and dated
- Teacher Recommendation** - Student's form completed and included, teacher's form given to teacher
- Student Essay**
- Registration Form**
- Payment**

Good Luck!